18 May 2016

Andrew Graham CEO EPM Projects Pty Ltd Suite 2, Level 5, 655 Pacific Highway **ST LEONARDS NSW 2065** 

Dear Andrew,

## EPM Performance on Primary Health Care Head Office Fitout & Relocation Project

I refer to your request that I write a letter that can be used by EPM for business development purposes in relation to the work that EPM has undertaken as our project managers for our head office fitout and relocation project. I am delighted to do so.

You will recall that EPM was appointed in mid-June 2015 while we were still negotiating a lease over Levels 4, 5, 6 and 7 of 203 Pacific Highway, St Leonards. The task set before EPM was to assist us to finalise the lease, procure the consultant team and design, the development consents, tender and appoint a fitout contractor and manage the fitout so that we could move by the end of February 2016. It's fair to say that we knew that the objective was highly ambitious.

It is without hesitation that I commend EPM for the way it rose to the challenge. As I write this letter, I do so in our new offices which are absolutely fantastic. While we overshot our target completion date by two months, there is no question that EPM drove the project to the earliest date by which we could have occupied, particularly in consideration of all the constraints to the project. In all this, you and your team (Danae Bain, Ryan Aitken and Peter Ibrahim) maintained a strong focus on quality and cost. In addition, your high-level strategic advice was invaluable; particularly in the early planning phase of the project.

The relocation was planned and executed with the same level of care.

To echo the sentiment recently expressed by our CEO Peter Gregg, our new offices have surpassed our expectations. EPM should be very proud of this project and the role that you have played. You have been highly responsive, professional and most importantly, maintained an unwavering commitment to our objectives.

It is therefore with genuine pleasure that I write this letter and hope that it assists EPM in its business development initiatives. I would be most happy to be contacted by prospective clients of EPM to discuss this further.

Yours sincerely Primary Health Care

Matthew Dixon Projects and Facilities Manager, Property